



MILLER CENTER

FOR VOCATION, ETHICS & CALLING

Application for 2014 Mission Trips
Due September 17, 2013 by 3:30 pm, SLTC 133

Dominican Republic	January 11-18, 2014	\$300
Seattle	March 22-28, 2014	\$150
Kosovo	May 18-27, 2014	\$500

Before applying for the Miller Center Mission Trips, be aware:

- You must be a full-time degree seeking student at Hendrix College;
- If you are abroad or on leave in the fall semester, you will not be able to apply for the January trip.
- If you are abroad or on leave in the spring semester, you will not be able to apply for the spring and summer trips.
- If applying for an international trip, you must submit a copy of your passport with your completed application; passport must be valid six months beyond the travel dates and available to The Miller Center 2 months prior to departure date;
- It is your responsibility to see that your two letters of recommendation have been sent to the Miller Center by the due date.
- You must be able to attend the **MANDATORY** orientation session if you are chosen for a trip:

Nov. 24, 2013, 6-9 pm	Dominican Republic Orientation
March 9, 2014, 6-9 pm	Seattle Orientation
April 27, 2014, 6-9 pm	Kosovo Orientation

Other Important Dates:

Sept. 17, 2013	Completed applications, including letters of recommendation; due by 3:30 pm to the Miller Center, SLTC 133.
Sept. 30-Oct. 15, 2013	Interviews
Oct. 16, 2013	Notification of acceptance
Oct. 23, 2013	Trip deposits due to the Miller Center office (amounts listed above)



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Name _____

Box _____ Cell Number _____

Academic Advisor _____ Email _____

Date of birth _____ Passport number _____

Freshman _____ Sophomore _____ Junior _____ Senior _____

Rank order (1st, 2nd, etc.) those trips *for which you wish to apply*.

_____	Dominican Republic	January 11-18, 2014
_____	Seattle	March 22-28, 2014
_____	Kosovo	May 18-27, 2014

I. Write an essay responding to each of the following; limit yourself to only **ONE PAGE PER QUESTION**.

- A. Consider your first choice trip *and your last choice trip* (if applicable); what about each trip is attractive to you? What about each trip would most challenge you?
- B. Describe a time when you learned a lesson about life or about yourself from volunteering in service to others. How did your service experience teach that lesson? How have you applied that lesson since the experience?

II. Sign the Confidential Information Waiver and Conduct Statement below.

III. Attach proof of valid passport if applying for trips abroad.

IV. Provide two letters of recommendation (forms are attached): one from a non-Hendrix associate who is familiar with your character and goals (cannot be a peer or family member), and one from a Hendrix faculty or staff (freshmen may substitute a letter from a high school teacher or counselor). Recommenders can send form to whitney@hendrix.edu, fax 501-450-4595 or mail to The Miller Center, 1600 Washington Ave., Conway, AR 72032

Confidential Information Waiver Form

I, _____, request that the Office of Student Development and the chair of the Committee on Academic Integrity provide, both to the Chaplain and to the Miller Center Staff, access to any relevant information in my personal file. This permission is given with the understanding that all such information is confidential, is to be used only in order to make determinations of importance to the placing and support of the student participating in trips sponsored by the Office of the Chaplain and the Miller Center, and that the information is to be requested only when necessary.

Signature

Date

Conduct Statement

For the sake of safety and out of respect for our hosts, there will be regulations on alcohol consumption and other social activities.

I will comply with these regulations.

Signature

Miller Center Mission Trip Application Reference Form

Due by 3:30 pm, September 17th, 2013.
Reference Form may be sent to whitney@hendrix.edu, faxed to 501-450-4595 or mailed to the Miller Center, 1600 Washington Ave., Conway, AR 72034

Section I: TO BE COMPLETED BY THE APPLICANT

Applicant Name: _____
(Please print)

Trips applied for: _____
Dominican Republic Seattle, WA Kosovo
January 11-18 March 22-28 May 18-27

Name of Reference: _____

Relationship to applicant: _____

Reference's Contact Information (email & phone number): _____

Waiver of Access

In accordance with the Family Education Rights and Privacy Act of 1974, materials in students' files are open to inspection upon request, unless the student had waived the right of access in advance. Please indicate your wish by completing and signing the statement below. Your right to review is considered waived if you do not respond.

I hereby _____ waive my right to access _____ retain my right to access

Applicant Signature: _____ Date _____

Section II: TO BE COMPLETED BY THE REFERENCE

To the Reference: *The above named student is applying to participate in a Miller Center Mission Trip. These 7-10 day, service-intensive, group trips are physically, mentally, and emotionally challenging. Our expectation is that a participant is willing and able to confront the challenges presented on any given trip. Please provide your candid assessment of this student by answering the following questions. On ranking questions, select N/A if you do not have sufficient knowledge to evaluate a specific area (i.e. you are not familiar with the applicant in an academic setting). A separate sheet may be used.*

- 1) How long and in what capacity have you known the applicant?

- 2) Dependability and responsibility
___ Excellent ___ Above Average ___ Average ___ Below Average ___ N/A
- 3) Adaptability: openness to new situations, sensitivity to cultural differences, and ability to deal with the unexpected
___ Excellent ___ Above Average ___ Average ___ Below Average ___ N/A
- 4) Honesty and trustworthiness
___ Excellent ___ Above Average ___ Average ___ Below Average ___ N/A
- 5) Maturity: sound judgment and self-reliance
___ Excellent ___ Above Average ___ Average ___ Below Average ___ N/A

6) Academic performance/ability
___ Excellent ___ Above Average ___ Average ___ Below Average ___ N/A

7) Willingness to take initiative
___ Excellent ___ Above Average ___ Average ___ Below Average ___ N/A

8) Are you familiar with any issues this student may face while travelling?

9) Are you familiar with the applicant's background in service work? Has the applicant shared their motivations for wanting to participate in a mission trip? Please elaborate.

10) Does the applicant have the ability to meet the challenges and grow personally from participation on a mission trip?

11) Does the applicant have the ability to take part in personal (written) and group reflection about the mission trip experiences?

12) Overall Recommendation: Would you recommend this individual for a Mission Trip (*circle one*)
Yes, without reservation Yes, but with reservation No, not at all

Additional Comments:

Name (print) _____ Position _____

Signature _____ Date _____